

Volunteer/Unpaid Intern Agreement

Thank you for agreeing to volunteer your services at Drexel University or the Academy of Natural Sciences of Drexel University (hereafter referred to as “Drexel University” or “University”) as a Volunteer/Unpaid Intern.

I agree solely to volunteer/participate in an unpaid internship for personal, civil, charitable, humanitarian purposes or for educational or professional interest as part of a formal or informal educational program without promise or expectation of compensation, benefits or employment beyond this agreement. As an official Volunteer/Unpaid Intern I agree to abide by the following:

1. As a volunteer/unpaid intern, I understand that the University reserves the right to conduct a full background check investigation or other prescreening checks, in compliance with the University’s background check policy. My assignment will be contingent upon the University’s acceptance of the results of the background investigation.
2. As a volunteer/unpaid intern, I acknowledge and agree that any intellectual property created during the course of my volunteer/unpaid intern role at Drexel University shall be the property of Drexel University.
3. I agree that I am not an employee of the University and I am not entitled to receive salary, benefits or other compensation for my volunteer/unpaid intern role. I understand that I do not qualify for Workers’ Compensation benefits or unemployment benefits, and I am expected to carry personal medical insurance to cover medical expenses for an injury that I may incur while performing volunteer/unpaid intern services for the University. Should I become injured during the course of volunteer/unpaid intern activities, I should notify my supervisor and contact the Office of Public Safety at 215-895-2222 immediately, if necessary.
4. I understand that my relationship with the University carries with it no promise of continuation and my volunteer/unpaid intern role can be end at any time by either party without notice.
5. I agree to abide by all applicable University and departmental policies, procedures and rules including but not limited to those relating to health and safety, confidentiality, intellectual property, protected health information, non-discrimination, computer use, ethics, conflict of interest, drug use and anti-violence.
6. I understand that I am expected to conduct myself consistent with standards of professional behavior of the University.



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7. I understand that I must satisfactorily complete all applicable training and orientation appropriate to the role prior to commencing activities.
8. Foreign nationals must have the appropriate visa and authorization to engage in volunteer activities.
9. I release the University, its officers, employees, agents and/or representatives from any responsibility or liability for personal injury, including death, and the damage to or loss of property that I may incur while visiting the University or otherwise engaging in volunteer/unpaid intern activities contemplated by this Agreement.

These terms contain the entire agreement with respect to my volunteer experience and supersedes all other oral, written, expressed or implied communications, agreements and/or understandings relating to my volunteer/unpaid intern services at the University.

Questions about the use of this Agreement should be directed to your HR Business Partner (<http://www.drexel.edu/hr/about/contact/businesspartners/>).